



**Notes for Application for S.1 Discretionary Places (2021-2022)**

1. Number of S.1 Discretionary Places : 40
2. Ways to Obtain Application Forms for Discretionary Places :
  - a. To be collected at our school
  - b. To be downloaded from our website:  
[www.olc.edu.hk](http://www.olc.edu.hk)
3. Date & Time of Submission of Application Forms : 4<sup>th</sup> January – 18<sup>th</sup> January 2021  
Monday – Friday 8:30 a.m. – 5:00 p.m.  
Saturday 8:30 a.m. – 12:00 noon
4. Documents Required (Please provide original copy for all items together with 1 photocopy for items c to f) :
  - a. Application form of Education Bureau (EDB) for S1 Discretionary Places (with School Copy, EDB Copy and Parent Copy of the Application Form intact, bearing the same Application Number)
  - b. Completed Application Form for S1 Discretionary Places of Our Lady's College
  - c. Hong Kong Identity Card
  - d. Birth Certificate / Valid Travel Document (for newly arrived students)
  - e. Last 2 years' Report Cards
    - Primary 5 (whole year)
    - Primary 6 (1<sup>st</sup> term)
  - f. Last 2 years' Awards / Certificates (if any)
  - g. 1 self-addressed stamped envelope (for interview arrangements)

No need to provide primary school's recommendation letters
5. Admission Criteria & Weighting :

a. Interview	35%
b. Academic Results & Rank Order	40%
c. Conduct	10%
d. Extra-curricular Activities & Awards	10%
e. Others	5%
6. Interview : All applicants will be interviewed on 6<sup>th</sup> March, 2021 (Saturday). They will receive a written notification of interview arrangement in late February 2021.
7. Date of Notification of Successful Applicants : Successful applicants will be notified on 31<sup>st</sup> March, 2021 by phone and email.

Should you have any enquires, please feel free to contact us at 2327 5860 or visit our website: [www.olc.edu.hk](http://www.olc.edu.hk).



**申請 2021-2022 年度「中一自行分配學位」須知**

1. 自行分配額 : 40
2. 索取自行收生報名表格 : a. 到本校索取  
b. 網上下載：[www.olic.edu.hk](http://www.olic.edu.hk)
3. 遞交表格日期及時間 : 2021 年 1 月 4 日至 1 月 18 日  
星期一至五 上午 8:30 至下午 5:00  
星期六 上午 8:30 至中午 12:00
4. 所需文件 : a. 教育局發出的「中一自行分配學位申請表」  
(須連同載有相同申請編號的「教育局存根」、「學校存根」  
及「家長存根」的三個相聯部份)  
b. 已填妥的本校中一自行分配學位申請表  
c. 香港身份證  
d. 出生證明書/  
有效的旅行證件 (為內/外地來港學生)  
e. 最近兩年成績表  
- 五年級 (全年)  
- 六年級 (上學期)  
f. 獎狀/證書 (如具備)  
g. 回郵信封 1 個連郵票 (郵寄面試安排通知用)  
  
毋須提交小學推薦信
5. 收生準則及比重  
a. 面試 35%  
b. 學業成績及成績次第 40%  
c. 操行 10%  
d. 課外活動及獎項 10%  
e. 其他 5%
6. 面試日期 : 本校將於 2021 年 3 月 6 日(星期六)約見全部申請學生。  
所有申請者均可於 2021 年 2 月下旬接獲書面通知。
7. 正取生通知日期 : 本校將於 2021 年 3 月 31 日 (星期三) 透過電話及電郵  
通知正取生之家長。

如有查詢，請致電 2327 5860 或瀏覽本校網頁：[www.olic.edu.hk](http://www.olic.edu.hk)。



**Application for Secondary One Discretionary Places (2021-2022)**

**中一自行分配學位申請 (2021-2022)**

Application No. 申請編號: \_\_\_\_\_

(For school use only 由校方填寫)

**I. Particulars of Applicant 申請人資料**

Name of Student English 學生姓名 英文		Chinese 中文		Student's Recent Photo 申請人近照
Student Reference No. 學生編號	HKID Card No. 香港身份證號碼			
Residential Address 通訊地址				
Date of Birth (DD/MM/YY) 出生日期 (日/月/年)	Nationality 國籍	First Year of Residence in H.K. (For Non-H.K. Born Person) 定居香港年份 (如非香港出生者)		
Religion 宗教信仰 (若為天主教教友，請附上領洗紙影印本) (For Catholics, please provide a photocopy of Certificate of Baptism.)		Home Telephone No. 住宅電話號碼		
Primary School Attending 就讀小學		District 區域		

**II. Particulars of Parents / Guardian 家長/監護人資料**

	Father 父親	Mother 母親	Guardian (if any) 監護人 (如適用)
Name in English 英文姓名			
Name in Chinese 中文姓名			
Relationship 與申請人關係			
Occupation 職業			
Mobile Phone No. 手提電話號碼			
The mobile no. above can be reached via WhatsApp 以上手機號碼能否接收 WhatsApp 信息	<input type="checkbox"/> Yes 會 <input type="checkbox"/> No 不會	<input type="checkbox"/> Yes 會 <input type="checkbox"/> No 不會	<input type="checkbox"/> Yes 會 <input type="checkbox"/> No 不會
Email Address 電郵地址	(Future notification of successful results will be sent to this email address. Please write your email address clearly and accurately. 本校將會發送電郵通知予成功取錄的學生之家長，請清楚及準確填寫電郵地址。)		

**III. Summary of P.5 & P.6 Academic Reports 小五、小六成績表撮要**

(Please fill in the grade/mark of each subject and conduct. 請填上各科及操行所獲之級別或分數)

Academic Results and Conduct 學業成績及操行							
	Chi 中	Eng 英	Maths 數	Class Position (if any) 班名次/ 全班人數 (如有)	Form Position (if any) 級名次/ 全級人數 (如有)	Conduct 操行	Remarks (if any) 操行評語 (如適用)
P.5 (1 <sup>st</sup> Term) 五年級(上學期)				/	/		
P.5 (2 <sup>nd</sup> Term) 五年級(下學期)				/	/		
P.6 (1 <sup>st</sup> Term) 六年級(上學期)				/	/		



**IV. Internal and External Extra-curricular Activities and Services in P5 & P6**

小五及小六校內及校外課外活動及服務

Internal Extra-curricular Activities and Services 校內課外活動及服務

Month/Year 月份/年份	Class 班別	Name of Activity/Service 活動/服務名稱	Post 職位

External Extra-curricular Activities and Services 校外課外活動及服務

Month/Year 月份/年份	Name of Activity/Service 活動/服務名稱	Organization 機構	Post 職位

**V. Internal and External Awards in P5 & P6 ( Please attach copies of relevant documents)**

小五及小六校內及校外獎項 (請附有關文件副本)

Internal Awards 校內獎項

Month/Year 月份/年份	Award Obtained 獎項名稱

External Awards 校外獎項

Month /Year 月份/年份	Award Obtained 獎項名稱	Organization Giving out the Award 頒發機構

**VI. Parent, Sister(s) or Relative(s) attending or graduated from Our Lady's College**

在本校現就讀或畢業之親屬

Name 姓名	Relationship 與學生關係	Class / Year of Graduation 班別/畢業年份

**VII. Remarks 備註**

We confirm that the information and the documents we have provided are true and complete.

我們證明所提供之各項資料及文件均屬詳實。

Signature of Applicant  
申請人簽名

Signature of Parent / Guardian  
父母或監護人簽名

Date  
日期

Note: The personal data provided in this form will only be used for the process of S1 Discretionary Places admission. The data will be completely destroyed upon the completion of the process by the end of the school term.

註: 填寫表格內容只供投考本校中一自行分配學位之用, 本表格將於本學期終完成有關派位程序後銷毀。