

Our Lady's College 2017-2018
Work Plan on Life Planning Education and Career Guidance Service

Major Concern 3: Cultivate positive values through life education

Objectives	Strategies	Time Scale	Monitoring/Evaluation (Success Criteria)	Methods of Evaluation	People Responsible	Resources Required/ Allocation of the CLP and TCLP Grant
To enhance the professionalism of career teachers in career guidance	- Encourage career teachers to attend professional development courses	- Whole year	- Career teachers attended professional development courses	- Attendance records/ certificates of professional development courses	Career teachers	
Strengthen the role of student leaders and enhance their leadership skills	- Leadership training day camp (S.4) To help senior form students develop their potentials, enhance their leadership and rein enforce students' positive attitudes towards life	- Nov	- All S.4 students attend the day camp - 80% of participants are satisfied with the leadership training programme - Positive feedback from the professional facilitators of the leadership programme	- Record of the participants - Questionnaire - Feedback from the professional facilitators of the service provider	C Lee	For school-based programme \$25,000 (depends on the no. of participants) Service provider: Adventure Training Consultant
To provide systematic career and life planning programmes across all levels to help students explore and discover their purpose in life	- Enhance students' self understanding and raising students' awareness of career and life planning (S.1-S.3) (a) Orientation programme (S.1) To help junior form students develop their potentials and rein enforce	- Sep	- All S.1 students attend the programme - 80% of participants are satisfied with the programme - Feedback from teachers, Big Sisters and students is	- Record of the participants - Questionnaire - Feedback from the professional facilitators of the service provider	C Lee, M Au Yeung	For school-based programme \$6,000 (depends on the no. of participants) Service provider: Hong Kong Adventure Youth Association (China) Limited

	students' positive attitudes towards life		positive			
	(b) Three ethics lessons on "Responsibility" (S.1) To cultivate positive learning attitude through character building	- First term	- Feedback from S.1 class teachers is positive - 80% of students satisfied	- Feedback from S.1 class teachers - Questionnaire	A Lam	For school-based programme \$16,000 Service provider: The Hong Kong Federation of Youth Groups (HKFYG)
	(c) Three ethics lessons on "Responsibility" (S.2) To cultivate positive learning attitude through character building	- First term	- Feedback from S.2 class teachers is positive - 80% of students satisfied	- Feedback from S.2 class teachers - Questionnaire	A Lam	For school-based programme \$16,000 Service provider: The Hong Kong Federation of Youth Groups (HKFYG)
	(d) "Get Set Go" Finance workshop (S.2) To educate students about consumers' scams and proper consumption attitudes for life planning	- Jan	- Feedback from teachers is positive - 80% of students satisfied	- Feedback from teachers and students - Questionnaire	A Lam, M Ho, V Lam	Service provider: Hong Kong Family Welfare Society
	(e) "Engineer in School" programme (S.2-3) To help junior form students explore their career interests in the engineering field	- Whole year	- Feedback from teachers and students is positive	- Feedback from teachers and students	M Ho, C Tse	Programme organizer: CLP Power Hong Kong Limited
	(f) Careers planning programme (S.3) To help students understand themselves and explore their career interests	- Whole year	- Feedback from S.3 class teachers, career teachers and students is positive	- Feedback from S.3 class teachers, career teachers and students	S.3 class teachers, career teachers	Service provider: Hok Yau Club

	<ul style="list-style-type: none"> - Equip students with career and life planning skills and career-related experiences for enhancing students' career decision-making (S.4-S.6) <p>(a) "Show Your Love" Social Service (S.4) To rein enforce positive attitudes for senior form students towards life</p>	<ul style="list-style-type: none"> - Oct to Mar 	<ul style="list-style-type: none"> - 85% of students involved are satisfied with their performance in the project - Feedback from teacher advisors and social workers on students' performance is positive 	<ul style="list-style-type: none"> - Questionnaire - Evaluation meetings of Social Service Team 	N Tsang	For school-based programme \$3,500 Service provider: YWCA
	<p>(b) Introduce multiple pathways and help students to plan their future in 'Career Mapping' Workshop (S.4) To make use of the RIESAC tool to help students assess their career interests and to develop a basic understanding on the multiple pathways of HKDSE students</p>	<ul style="list-style-type: none"> - Apr 	<ul style="list-style-type: none"> - 85% of students satisfied - Feedback from career teachers and students is positive 	<ul style="list-style-type: none"> - Questionnaire - Feedback from career teachers and students 	Career teachers	
	<p>(c) Life simulation workshop (S.5) To help students understand themselves and explore their career interests</p>	<ul style="list-style-type: none"> - Oct 	<ul style="list-style-type: none"> - 80% of students satisfied - Feedback from career teachers and students is positive 	<ul style="list-style-type: none"> - Questionnaire - Feedback from teachers and students 	M Ho	For school-based programme \$20,000 Service provider: The Hong Kong Federation of Youth Groups (HKFYG)

	<p>(d) Life education workshop (S.5) To rein enforce positive attitudes for senior form students towards life</p>	- Mar	<ul style="list-style-type: none"> - 80% of students satisfied - Feedback from teachers and students is positive 	<ul style="list-style-type: none"> - Questionnaire - Feedback from teachers and students 	A Lam	For school-based programme \$7,000 Service provider: Hong Kong Playground Association
	<p>(e) Careers planning programme (S.6) To help students understand themselves and explore their career interests</p>	- Whole year	- Feedback from S.6 class teachers, career teachers and students is positive	- Feedback from S.6 class teachers, career teachers and students	S.6 class teachers, career teachers	Service provider: Hok Yau Club
	<ul style="list-style-type: none"> - Enriching students' knowledge of multiple pathways <p>(a) Career expo and talks (S.5-6) To make students informed of university programmes and their entrance requirements</p>	- Post-exam period	- Feedback from career teachers and students is positive	- Feedback from career teachers and students	M Ho, H Hsu	Tertiary institutions / Hospitals
	<p>(b) Consultation sessions on mock selection of JUPAS programme choice (S.6) To offer individual and group counseling service for students to facilitate their JUPAS application</p>	- Nov	- Students understand the strengths and weaknesses of their programme choices and make necessary amendments	- Feedback from career teachers	M Ho	
	<p>(c) Enhancing the career information and dissemination channels</p>	- Whole year	- The information on the webpage and facebook of Careers	- Teachers' and students' feedback on the	H Hsu	

			<ul style="list-style-type: none"> Guidance Team is updated timely - Careers Room is open more frequently during lunch time 	<ul style="list-style-type: none"> webpage and facebook 		
To empower parents' capacity to support students' career and life planning	(a) Parents' Night (S.3) To provide information on strategies for choosing appropriate elective subject in senior secondary and the subjects allocation mechanism	- Mar	<ul style="list-style-type: none"> - 80% of parents satisfied - Students and their parents know the subject choices provided in S.4 and the school's policy in placement of students to subjects - Students are able to understand the strategies mentioned in workshop 	<ul style="list-style-type: none"> - Questionnaires - Feedback from S.3 Class teachers, S.3 students and career teachers 	M Ho, S Lau	
	(b) Parents' Nights (S.6) To provide talks on strategies for choosing appropriate programmes for JUPAS and Non-JUPAS applications to help students make informed choices	- Sep and Jul	<ul style="list-style-type: none"> - 80% of parents satisfied - Students and their parents know ways of making appropriate JUPAS programme choices - Students and their parents know the multi-pathways of HKDSE students 	<ul style="list-style-type: none"> - Questionnaires - Feedback from S.6 class teachers, career teachers and S.6 students 	M Ho	Guest speaker from Hok Yau Club \$3,200
	(c) To arrange talk on Applied Learning Courses on Special Parents' Day	- Nov	<ul style="list-style-type: none"> - Questionnaire - Feedback from career teachers and 	<ul style="list-style-type: none"> - Feedback from career teachers and students 	M Ho, H Hsu	

			students is positive			
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Budget

Use of Career and Life Planning (CLP) Grant

	\$
Administration expenses	4,200
	<u>4,200</u>

Use of Transitional Career and Life Planning (TCLP) Grant

	\$
(1) School-based programmes	96,700
(2) Administration expenses-My-Profile System	3,500
	<u>100,200</u>