

Our Lady's College 2018-2019
Work Plan on Life Planning Education and Career Guidance Service

Objective 1: Cultivate positive values through life education

Targets	Strategies	Time Scale	Monitoring/Evaluation (Success Criteria)	Methods of Evaluation	People Responsible	Resources Required/ Allocation of the TCLP Grant
Provide systematic career and life planning programmes across all levels to help students explore and discover their purpose in life	- Enhancing students' self-understanding and raising students' awareness of career and life planning (S.1-S.3) (a) Orientation programme (S.1) To help junior form students develop their potentials and rein enforce students' positive attitudes towards life	- Sep	- All S.1 students attend the programme - 80% of participants are satisfied with the programme - Feedback from teachers, Big Sisters and students is positive	- Record of the participants - Questionnaire - Feedback from teachers and Big Sisters	C Lee, M Au Yeung	For school-based programme \$9,000 (depends on the no. of participants) Service provider: JumpStart
	(b) Careers planning programme (S.3) To help students understand themselves and explore their career interests	- Whole year	- Feedback from S.3 class teachers, career teachers and students is positive	- Feedback from S.3 class teachers, career teachers and students	S.3 class teachers, career teachers	Service provider: Hok Yau Club
	- Equipping students with career and life planning skills and career-related experiences for enhancing students' career decision-making (S.4-S.6) (a) "Global citizenship" Social Service (S.4) To rein enforce positive attitudes for senior form	- Oct to Mar	- 85% of students involved are satisfied with their performance in the project	- Questionnaire - Evaluation meetings of Social Service	N Tsang	For school-based programme \$3,500 Service provider: YWCA

	students towards life		- Feedback from teacher advisors and social workers on students' performance is positive	Team		
	<p>(b) Introduce multiple pathways and help students to plan their future in 'Career Mapping' Workshop (S.4) To make use of the RIESAC tool to help students assess their career interests and to develop a basic understanding on the multiple pathways of HKDSE students</p>	- Oct	<ul style="list-style-type: none"> - 85% of students satisfied - Feedback from career teachers and students is positive 	<ul style="list-style-type: none"> - Questionnaire - Feedback from career teachers and students 	Career teachers	
	<p>(c) Careers planning programme (S.5-6) To help students understand themselves and explore their career interests</p>	- Whole year	- Feedback from S.5 and S.6 class teachers, career teachers and students is positive	- Feedback from S.5 and S.6 class teachers, career teachers and students	S.5 and S.6 class teachers, career teachers	Service provider: Hok Yau Club
	<p>- Enriching students' knowledge of multiple pathways</p> <p>(a) Career information day (S.5) To make students informed of university programmes and their entrance requirements</p>	- Post-Exam period	- Feedback from career teachers and students is positive	- Feedback from career teachers and students	M Ho	Tertiary institutions / Hospitals/ NGOs \$5,000
	<p>(b) Consultation sessions on mock selection of JUPAS programme choice (S.6)</p>	- Nov	- Students understand the strengths and weaknesses of their	- Feedback from career teachers	M Ho	

	To offer individual and group counseling service for students to facilitate their JUPAS application		programme choices and make necessary amendments			
	(c) Enhancing the career information and dissemination channels	- Whole year	- The information is disseminated through the School APP timely - Careers Room is open frequently during lunch time	- Teachers' and students' feedback on the webpage and facebook	M Ho, S Lau	

Objective 2: To empower parents' capacity to support students' career and life planning

Targets	Strategies	Time Scale	Monitoring/Evaluation (Success Criteria)	Methods of Evaluation	People Responsible	Resources Required/ Allocation of the TCLP Grant
To empower parents' capacity to support students' career and life planning	(a) Parents' Night (S.3) To provide information on strategies for choosing appropriate elective subject in senior secondary and the subjects allocation mechanism	- Mar	- 80% of parents satisfied - Students and their parents know the subject choices provided in S.4 and the school's policy in placement of students to subjects - Students are able to understand the strategies mentioned in workshop	- Questionnaire - Feedback from S.3 Class teachers, S.3 students and career teachers	M Ho, S Lau	
	(b) Parents' Nights (S.6) To provide talks on strategies for choosing appropriate programmes	- Sep and Jul	- 80% of parents satisfied - Students and their parents know ways of	- Questionnaire - Feedback from S.6 class teachers,	M Ho	Guest speaker from Hok Yau Club \$3,500

	for JUPAS and Non-JUPAS applications to help students make informed choices		making appropriate JUPAS programme choices - Students and their parents know the multi-pathways of HKDSE students	career teachers and S.6 students		
	<i>(c) To arrange talk on Applied Learning Courses on Special Parents' Day</i>	- Nov	- Questionnaire - Feedback from career teachers and students is positive	- Feedback from career teachers and students	M Ho	
	<i>(d) To arrange a Personality Workshop (PD) for parents</i>	- Nov	- Questionnaire - Feedback from counselling teachers and parents is positive	- Feedback from counselling teachers and parents	M Au Yeung	Service provider: Hok Yau Club

Budget

Use of Transitional Career and Life Planning (TCLP) Grant

	\$
(1) School-based programmes	21,000
(2) Administration expenses	4,900
	<u>25,900</u>